



Let your career SOAR with Wildlife Rescue!

Are you interested in being part of a PURPOSE-DRIVEN team with a passion for animals?
Do you want to join a fast-growing organization making a big impact in BC?

We are looking for a **Donor Engagement Specialist** to join our Advancement Team.

In this dynamic role, you are encouraged to bring your energetic self to work every day, where you can make a big impact in the lives of British Columbia's wildlife.

Wildlife Rescue values work-life balance;
we offer numerous values-driven perks and benefits to support our employees in being their best selves both in and out of the workplace.

Position Profile:

The Donor Engagement Specialist is a full-time, 40-hour-per-week, permanent position, responsible for overseeing Wildlife Rescue's high-level donor and corporate philanthropic donor portfolios, maintaining annual cultivation cycles and growing ongoing donor relationships.

Wage:

\$58,240 to \$62,400 annually

Who YOU are:

You embrace the opportunity to bring new ideas and innovative approaches to a not-for-profit driven by our Mission, Vision and Values which we live and breathe every day.

You have at least 5 years of experience working with high-level donors and donor cultivation programs and have worked with CRM's, preferably Salesforce.

Who WE are:

Established in 1979, the Wildlife Rescue Association of BC is a leader in the rehabilitation of wild animals and is committed to educating the public on how to coexist peacefully with wildlife. Located in Burnaby, BC, we are western Canada's busiest wildlife rehabilitation centre, with over 5,000 animal patients admitted each year.

The Advancement program consists of a multidisciplinary team that encompasses Marketing, Communications and Fundraising programs. We work closely with other departments and all staff to provide the highest level of donor and public engagement.

The Wildlife Rescue Association of BC is located on the ancestral and unceded homelands of the hən̓q̓əmiñəm and Skwxwú7mesh speaking peoples. We are grateful for the opportunity to be on this beautiful, shared territory.

Employee Perks and Benefit:

- Professional development funding and opportunities for career growth
- 3 weeks paid vacation to start
- A competitive extended medical and dental benefits plan, which includes:
 - Teladoc medical services
 - Employee Life insurance
 - Travel protection outside of Canada
 - Access to a variety of paramedical health services including counselling, chiropractors, massage therapists and more.

Highlight of Key Responsibilities

- Develop, implement, and coordinate a comprehensive donor engagement program with a focus on cultivation of all donor levels, managing high-level donor portfolios and corporate philanthropy
- Foster relationships that further stewardship through in-person and virtual engagement activities
- Oversee initiatives aimed at high-level and corporate sponsors cultivation, engagement, and acknowledgment
- Collaborate with the communications and marketing team to produce written communications that meet planned activities (for cultivation, engagement, and appreciation purposes)
- Organize and implement events pertaining to donor engagement and cultivation
- Maintain meticulous donor records and track communications and activities in Wildlife Rescue's donor CRM
- Develop processes that track program initiatives and KPIs that can be effectively communicate to the Executive team for presentation to the Board of Directors, Membership, and other stakeholders
- Contribute to identifying, exploring, and applying initiatives and programs that carry out the organization's mission

Key Qualifications & Experience

- Minimum 5 years of fundraising experience in the nonprofit setting with a focus on donor stewardship and acquisition
- Experience coordinating corporate philanthropy giving programs, an asset
- Exceptional interpersonal skills with a proven ability to foster meaningful relationships with external stakeholders
- Excellent organization and time management skills with high attention to detail
- Experience working in a cross functional, remote team environment
- Proven ability to prioritize and be highly adaptable to changing work environments
- Experience developing and implementing standard operating procedures and protocols
- Proficiency with Salesforce CRM database, or similar
- Fundamental knowledge of Microsoft Office suite including Word and Excel
- Certified Fund-Raising Executive (CFRE) designation an asset
- OR the right combination of skills and experience—we are looking for the right fit for our team and encourage all interested candidates to apply.

Note:

- All candidates must be willing to submit proof of current tetanus and COVID-19 vaccination and to obtain a criminal record check as per policy.
- WRA is an Equal Opportunity Employer committed to Diversity, Equity and Inclusion; It is WRA's policy to provide equal opportunity for all qualified employees and applicants for employment without regard to race, colour, religion or creed, gender, age, disability, national origin, language, political belief, pregnancy, marital status or sexual orientation. Reasonable accommodation will be made for persons with disabilities. This policy applies to hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training. If you need assistance or an accommodation, you may contact us at recruitment@wildliferescue.ca.

To Apply

Submit your cover letter and resume together in a single pdf file using our online form:

<https://app.smartsheet.com/b/form/69644456a4754dbe8296c292a2bba9a6>

If you have any questions, please feel free to contact us at recruitment@wildliferescue.ca